

# Hampton on the Green

## Level 3 Reserve Study



**Report Period – 01/01/2022 – 12/31/2022**

<b>Client Reference Number</b>	<b>18361</b>
<b>Property Type</b>	<b>Single Family Homes</b>
<b>Number of Units</b>	<b>42</b>
<b>Fiscal Year End</b>	<b>12/31</b>

<b>Type of Study</b>	<b>Update No Site Visit</b>
<b>Date of Property Inspection</b>	<b>N/A</b>
<b>Prepared By</b>	<b>Dale Gifford</b>
<b>Analysis Method</b>	<b>Cash Flow</b>
<b>Funding Goal</b>	<b>Full Funding</b>

**Report prepared on – Friday, September 17, 2021**



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**Draft**

# Table of Contents

## Introduction

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- Executive Summary page 1
- Introduction page 2
- General Information and Frequently Asked Questions page 3 - 4

## Reserve Analysis

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- Funding Summary page 5
- Percent Funded – Graph page 6
- Component Inventory page 7
- Significant Components page 8
- Significant Components – Graph page 9
- Yearly Summary page 10
- Yearly Reserve Contributions – Graph page 11
- Component Funding Information page 12
- Yearly Cash Flow page 13
- Yearly Reserve Expenditures – Graph page 14
- Projected Reserve Expenditures by Year page 15 - 16

## Glossary of Commonly used Words and Phrases

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## Executive Summary – Hampton on the Green - ID # 18361

Information to complete this Level III Reserve Study was gathered through research with the client as well as from the previous report. In addition, we also obtained information by contacting any vendors and/or contractors that have worked on the property recently. To the best of our knowledge, the conclusions and recommendations of this report are considered reliable and accurate insofar as the information obtained from these sources.

<b>Projected Starting Balance as of 01/01/2022</b>	<b>\$28,100</b>
<b>Ideal Reserve Balance as of 01/01/2022</b>	<b>\$98,797</b>
<b>Percent Funded as of 01/01/2022</b>	<b>28%</b>
<b>Recommended Reserve Contribution (per month)</b>	<b>\$1,275</b>
<b>Recommended Special Assessment</b>	<b>\$0</b>

Hampton on the Green is a 42-unit Single Family Home community. The community offers landscaped areas as amenities. Construction on the community was completed in 1987.

### Currently Programmed Projects

There are multiple projects programmed to occur this fiscal year (FY2022). We have programmed an estimated \$19,200 in reserve expenditures toward the completion of these projects. (See page 15)

### Significant Reserve Projects

The association's significant reserve projects are landscaping and irrigation system renovate (Comp# 1812), bark 2025+ partial replace (Comp# 1801), vinyl fencing replace (Comp# 1008), and plant and shrub partial replace (Comp# 1802). The fiscal significance of these components is approximately 38%, 30%, 16%, and 11% respectively (see page 9). A component's significance is calculated by dividing its replacement cost by its useful life. In this way, not only is a component's replacement cost considered but also the frequency of occurrence. These components most significantly contribute to the total monthly reserve contribution. As these components have a high level of fiscal significance the association should properly maintain them to ensure they reach their full useful lives.

### Reserve Funding

In comparing the projected starting reserve balance of \$28,100 versus the ideal reserve balance of \$98,797 we find the association's reserve fund to be approximately 28% funded. This indicates a weak reserve fund position. In order to continue to strengthen the account fund, we suggest adopting a monthly reserve contribution of \$1,275 (\$30.36/unit) per month. If the contribution falls below this rate, then the reserve fund may fall into a situation where special assessments, deferred maintenance, and lower property values are likely at some point in the future.

# Introduction

## Reserve Study Purpose

The purpose of this Reserve Study is to provide the Association with a budgeting tool to help ensure that there are adequate reserve funds available to perform future reserve projects. The detailed schedules will serve as an advance warning that major projects will need to be addressed in the future. This will allow the Association to have ample time to obtain competitive bids for each project. It will also help to ensure the physical well-being of the property and ultimately enhance each owner's investment, while limiting the possibility of unexpected major projects that may lead to special assessments.

## Preparer's Credentials

Mr. Gifford has been working in the community association industry for the last 16 years. Prior to taking a position, as the Regional Project Manager covering the Utah region, at Complex Solutions, he worked in community association management in Utah. While in community association management his positions included, Maintenance Supervisor, Senior Portfolio Manager and Vice President of Community Management. His work in community association management gave him extensive experience with; budget creation, reserves and reserve budgeting, community inspections and analyzing common area components.

- Professional Reserve Analyst (PRA) designation from Association of Professional Reserve Analysts (APRA), PRA #2320
- Reserve Specialist (RS) designation from Community Associations Institute (CAI), RS# 231
- Personally has prepared over 1,400 reserve studies in Salt Lake City Utah and surrounding areas
- Bachelor of Science in Chemistry from Emporia State University
- Certified Manager of Community Associations® (CMCA®) designation from the National Board of Certification for Community Association Managers (NBC-CAM)
- Association Management Specialist® (AMS®) designation from Community Associations Institute (CAI)
- Professional Community Association Manager® (PCAM®) designation from Community Associations Institute (CAI), PCAM# 1740,
- Active member and former Board member and chapter President of the Utah Chapter of Community Associations Institute (UCCAI)
- Recipient of Community Associations Institute's (CAI) annual award of Excellence in Chapter Leadership for service an achievement in 2010

## Budget Breakdown

Every association conducts their business within a budget. There are typically two main parts to this budget, the Operating budget and the Reserve budget. The operating budget includes all expenses that occur on an annual basis as well as general maintenance and repairs. Typical operating budget line items include management fees, maintenance expenses, utilities, etc. The reserve budget is primarily made up of replacement items such as roofing, fencing, mechanical equipment, etc., that do not normally occur on an annual basis.

## Report Sections

**Reserve Analysis:** this section contains the evaluation of the association's reserve balance, income, and expenses. It includes a finding of the client's current reserve fund status (measured as percent funded) and a recommendation for an appropriate reserve allocation rate (also known as the funding plan).

**Component Evaluation:** this section contains information regarding the physical status and replacement cost of reserve components the association is responsible to maintain. It is important to understand that while the component inventory will remain relatively "stable" from year to year, the condition assessment and life estimates will most likely vary from year to year.

# General Information and Frequently Asked Questions

## **Is it the law to have a Reserve Study conducted?**

The Government requires a reserve study in approximately 20 states. Also, the Association's governing documents may require a reserve fund be established. This does not mean a Reserve Study is required, but how are you going to know if you have enough money in the reserve fund if you do not have the proper information?

## **Why is it important to perform a Reserve Study?**

This report provides the essential information that is needed to guide the Association in establishing the reserve portion of the total monthly assessment. The reserve fund is critical to the future of the association because it helps ensure that reserve projects can be completed on time. When projects are completed on time, deferred maintenance and the lower property values that typically accompany it can be avoided. It is suggested that a third party professionally prepare the Reserve Analysis Study since there is no vested interest in the property.

## **After we have a Reserve Study, what do we do with it?**

Please take the time to review the report carefully and make sure the component information is complete and accurate. If there are any inaccuracies, or changes such as a component that the association feels should be added, removed, or altered, please inform us immediately so we may revise the report. Use the report to help establish your budget for the upcoming fiscal year.

## **How often do we review and update our Reserve Study?**

There is a misconception that a Reserve Study is good for an extended period of time since the report has projections for a thirty year period. The assumptions, interest rates, inflation rates and other information used to create this report change each year. Scheduled events may not happen, unpredictable circumstances could occur, deterioration rates can be unpredictable and repair/replacement costs will vary from causes that are unforeseen. These variations alter the results of the Reserve Study. The Reserve Study should be professionally reviewed each year by having a Level III "no site visit" update reserve study performed. The Reserve Study should be professionally updated every three years by having a Level II "site visit" update reserve study performed.

## **What is a "Reserve Component" versus an "Operating Component"?**

A "Reserve" component is an item that is the responsibility of the association to maintain, has a limited useful life, predictable remaining useful life, typically occurs on a cyclical basis that exceeds one year, and costs above a minimum threshold amount. An "Operating" component is typically a fixed expense that occurs on an annual basis.

## **What are the GREY areas of "maintenance" items that are often seen in a Reserve Study?**

One of the most popular questions revolves around major "maintenance" items, such as painting the buildings or seal coating the asphalt. You may hear from your accountant that since painting or seal coating is not replacing a "capital" item, it cannot be considered a reserve component. However, it is the opinion of several major Reserve Study providers, including Complex Solutions, that these components meet the criteria of a reserve component.

## **Information and Data Gathered:**

The information contained in this report is based on estimates and assumptions gathered from various sources. Estimated life expectancies are based upon conditions that were readily visible and accessible at the time of the site visit. While every effort has been made to ensure accurate results, this report reflects the judgment of Complex Solutions, Ltd. and should not be construed as a guarantee or assurance of predicting future events.

## **What happens during the Site Visit?**

During the site visit we identify the common area components that we have determined require reserve funding. These components are quantified and a physical condition is observed. The site visit is conducted on the common areas as reported by client.

## **What is the Financial Analysis?**

We project the starting balance by taking the most recent reserve fund balance as stated by the client and add expected reserve contributions to the end of the fiscal year. We then subtract the expenses of any pending projects. We compare this number to the Fully Funded Balance and arrive at the Percent Funded level. Based on that level of funding we then recommend a Funding Plan to help ensure the adequacy of funding in the future.

**Measures of reserve fund financial strength are as follows:**

- 0% - 30% Funded** is considered a “weak” financial position. Associations that fall into this category are more likely to have special assessments and deferred maintenance. Action should be taken to improve the financial strength of the reserve fund.
- 31% - 69% Funded** is considered a “fair” financial position. Associations that fall into this category are less likely to experience special assessments and deferred maintenance than being in a weak financial position. Action should be taken to improve the financial strength of the reserve fund.
- 70% - 99% Funded** is considered a “strong” financial position. Associations that fall into this category are less likely to experience special assessments and deferred maintenance than being in a fair financial position. Action should be taken to improve the financial strength of the reserve fund.
- 100% Funded** is considered an “ideal” financial position. Action should be taken to maintain the financial strength of the reserve fund.

**Disclosures:**

Information provided to the preparer of a reserve study by an official representative of the association regarding financial, historical, physical, quantitative or reserve project issues will be deemed reliable by the preparer. A reserve study will be a reflection of information provided to the preparer of the reserve study. The total of actual or projected reserves required as presented in the reserve study is based upon information provided that was not audited.

A reserve study is not intended to be used to perform an audit, an analysis of quality, a forensic study or a background check of historical records. An on-site inspection conducted in conjunction with a reserve study should not be deemed to be a project audit or quality inspection.

The results of this study are based on the independent opinion of the preparer and his experience and research during the course of his career in preparing Reserve Studies. In addition the opinions of experts on certain components have been gathered through research within their industry and with client’s actual vendors. There is no implied warranty or guarantee regarding our life and cost estimates/predictions. There is no implied warranty or guarantee in any of our work product. Our results and findings will vary from another preparer’s results and findings. A Reserve Study is necessarily a work in progress and subsequent Reserve Studies will vary from prior studies.

The projected life expectancy of the reserve components and the funding needs of the reserves of the association are based upon the association performing appropriate routine and preventative maintenance for each component. Failure to perform such maintenance can negatively impact the remaining useful life of the component and dramatically increase the funding needs of the reserves of the association.

This Reserve Study assumes that all construction assemblies and components identified herein are built properly and are free from defects in materials and/or workmanship. Defects can lead to reduced useful life and premature failure. It was not the intent of this Reserve Study to inspect for or to identify defects. If defects exist, repairs should be made so that the construction components and assemblies at the community reach the full and expected useful lives.

**Site Visits:** Should a site visit have been performed during the preparation of this reserve study no invasive testing was performed. The physical analysis performed during the site visit was not intended to be exhaustive in nature and may have included representative sampling. Estimated life expectancies and life cycles are based upon conditions that were readily accessible and visible at the time of the site visit. We have assumed any and all components have been properly built and will reach normal, typical life expectancies. A reserve study is not intended to identify or fund for construction defects. We did not and will not look for or identify construction defects during our site visit. In addition, environmental hazards (such as lead paint, asbestos, radon, etc.), have been excluded from this report.

**Update Reserve Studies:**

**Level II Studies:** Quantities of major components as reported in previous reserve studies are deemed to be accurate and reliable. The reserve study relies upon the validity of previous reserve studies.

**Level III Studies:** In addition to the above we have not visited the property when completing a Level III “No Site Visit” study. Therefore we have not verified the current condition of the components.

**Insurance:** We carry general and professional liability insurance as well as workers’ compensation insurance.

**Actual or Perceived Conflicts of Interest:** There are no potential actual or perceived conflicts of interest that we are aware of.

**Inflation and Interest Rates:** The after tax interest rate used in the financial analysis may or may not be based on the clients reported after tax interest rate. If it is, we have not verified or audited the reported rate. The inflation rate may also be based on an amount we believe appropriate given the 30-year horizon of this study and may or may not reflect current or historical inflation rates.

# Funding Summary

## Beginning Assumptions

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# of units	42
Fiscal Year End	31-Dec
Budgeted Monthly Reserve Allocation	\$0
Projected Starting Reserve Balance	\$28,100
Ideal Starting Reserve Balance	\$98,797

## Economic Assumptions

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Projected Inflation Rate	3.00%
Reported After-Tax Interest Rate	0.10%

## Current Reserve Status

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Current Balance as a % of Ideal Balance	28%
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## Recommendations

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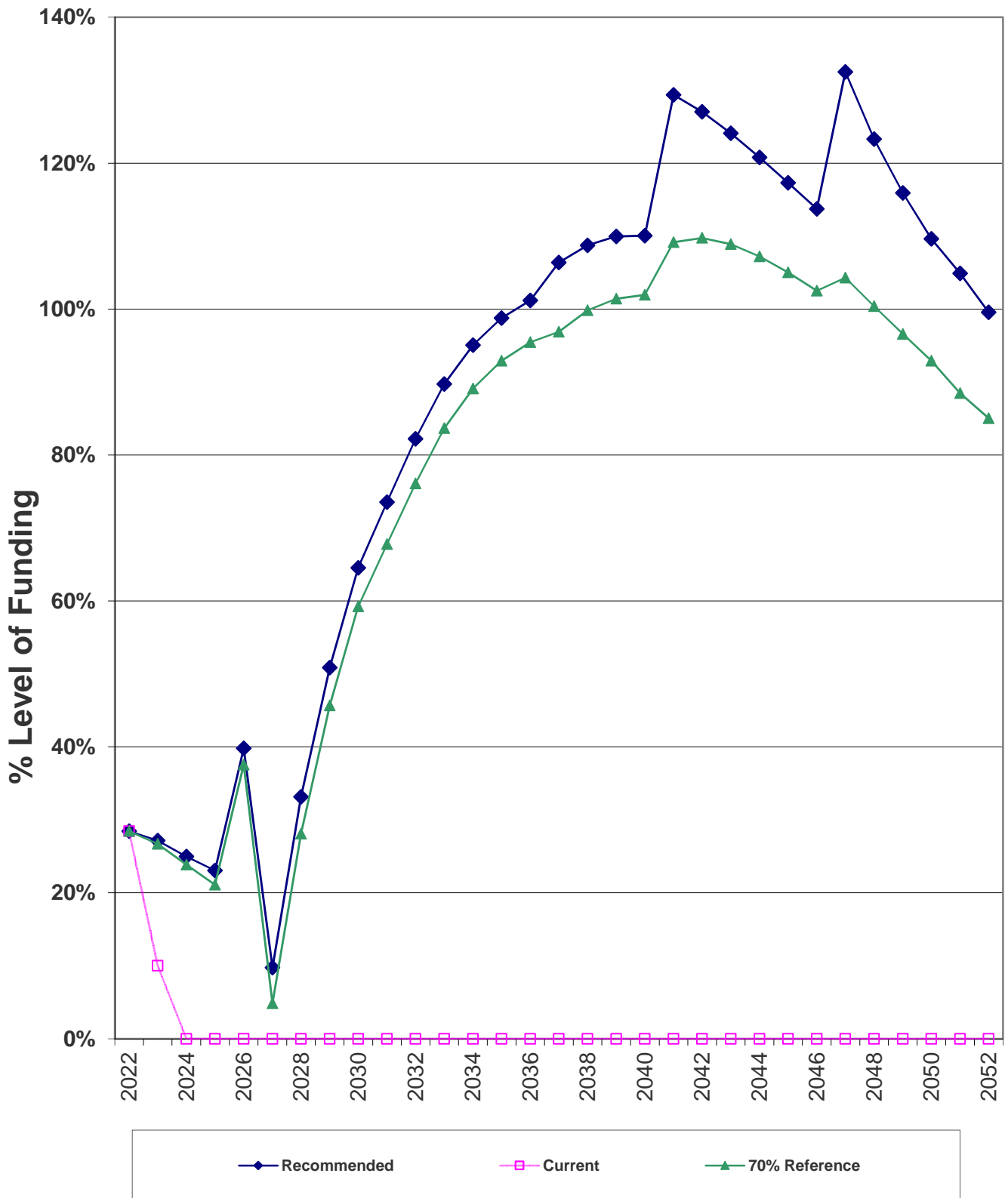
Recommended Monthly Reserve Allocation	\$1,275
Per Unit	\$30.36
Future Annual Increases	3.00%
For number of years:	9
Increases thereafter:	0.00%
70% Funded Monthly Reserve Allocation Reference	\$1,240
Per Unit	\$29.52
Future Annual Increases	3.00%
For number of years:	9
Increases thereafter:	0.00%

## Changes From Prior Year

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Recommended Increase to Reserve Allocation as Percentage	\$1,275 0%
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## Percent Funded - Graph





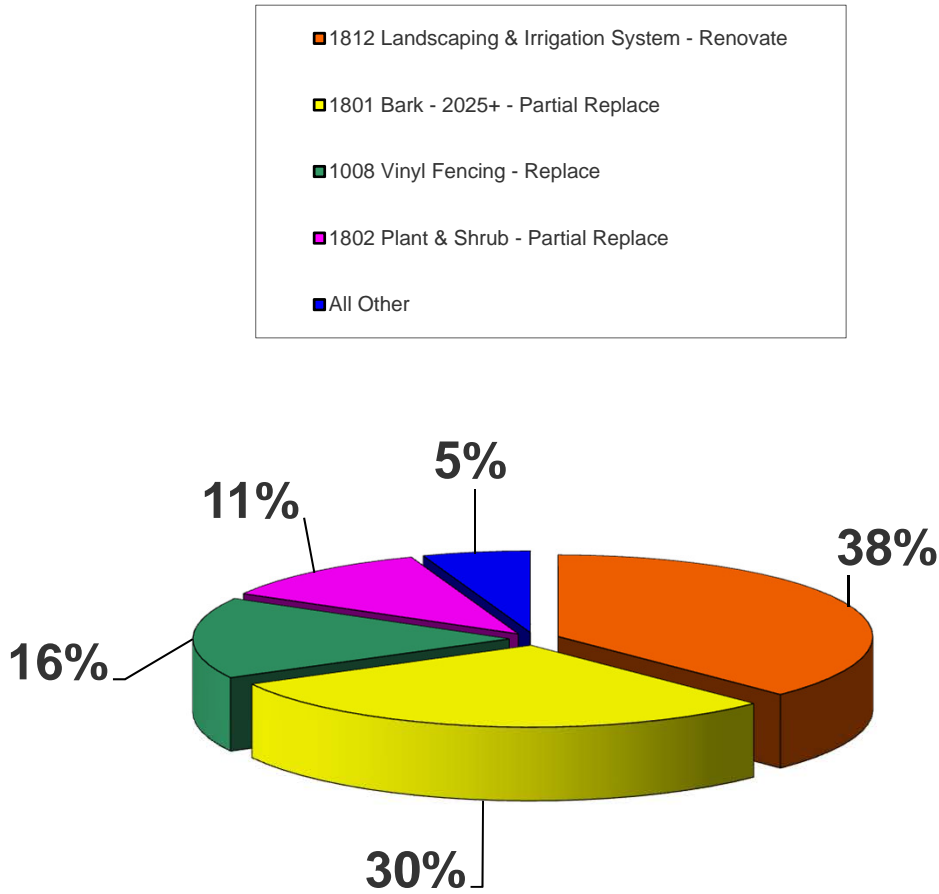
## Component Inventory

Category	ID #	Component Name	Useful Life (yrs.)	Remaining Useful Life (yrs.)	Best Cost	Worst Cost
Prop. Identification	801	Monument Signs - Refurbish	15	9	\$3,000	\$4,000
	803	Mailboxes - Replace	N/A		\$0	\$0
Fencing	1008	Vinyl Fencing - Replace	30	18	\$40,000	\$50,000
Recreation Equip.	1307	Bench - Replace	15	1	\$700	\$900
Light Fixtures	1609	Street Light Fixtures - Replace	20	8	\$4,000	\$5,000
Irrig. System	1701	Irrigation System - 2022 - Updates	99	0	\$7,000	\$7,100
	1701	Irrigation System - 2023 - Updates	99	1	\$7,000	\$7,100
	1701	Irrigation System - 2024 - Updates	99	2	\$7,000	\$7,100
Landscaping	1801	Bark - 2022 - Partial Replace	99	0	\$5,000	\$5,100
	1801	Bark - 2023 - Partial Replace	99	1	\$5,000	\$5,100
	1801	Bark - 2024 - Partial Replace	99	2	\$5,000	\$5,100
	1801	Bark - 2025+ - Partial Replace	1	4	\$2,500	\$3,000
	1802	Plant & Shrub - Partial Replace	1	0	\$1,000	\$1,100
	1802	Tree - 2022 - Replacement	99	0	\$6,000	\$6,100
	1802	Tree - 2023 - Replacement	99	1	\$6,000	\$6,100
	1802	Tree - 2024 - Replacement	99	2	\$6,000	\$6,100
	1812	Landscaping & Irrigation System - Renov 10		4	\$30,000	\$40,000

## Significant Components

ID #	Component Name	Useful Life (yrs.)	Remaining Useful Life (yrs.)	Average Current Cost	Significance: (Curr Cost/UL)	
					As \$	As %
801	Monument Signs - Refurbish	15	9	\$3,500	\$233	2.5058%
1008	Vinyl Fencing - Replace	30	18	\$45,000	\$1,500	16.1088%
1307	Bench - Replace	15	1	\$800	\$53	0.5728%
1609	Street Light Fixtures - Replace	20	8	\$4,500	\$225	2.4163%
1701	Irrigation System - 2022 - Updates	99	0	\$7,050	\$0	0.0000%
1701	Irrigation System - 2023 - Updates	99	1	\$7,050	\$0	0.0000%
1701	Irrigation System - 2024 - Updates	99	2	\$7,050	\$0	0.0000%
1801	Bark - 2022 - Partial Replace	99	0	\$5,050	\$0	0.0000%
1801	Bark - 2023 - Partial Replace	99	1	\$5,050	\$0	0.0000%
1801	Bark - 2024 - Partial Replace	99	2	\$5,050	\$0	0.0000%
1801	Bark - 2025+ - Partial Replace	1	4	\$2,750	\$2,750	29.5328%
1802	Plant & Shrub - Partial Replace	1	0	\$1,050	\$1,050	11.2762%
1802	Tree - 2022 - Replacement	99	0	\$6,050	\$0	0.0000%
1802	Tree - 2023 - Replacement	99	1	\$6,050	\$0	0.0000%
1802	Tree - 2024 - Replacement	99	2	\$6,050	\$0	0.0000%
1812	Landscaping & Irrigation System - Rend	10	4	\$35,000	\$3,500	37.5873%

## Significant Components - Graph



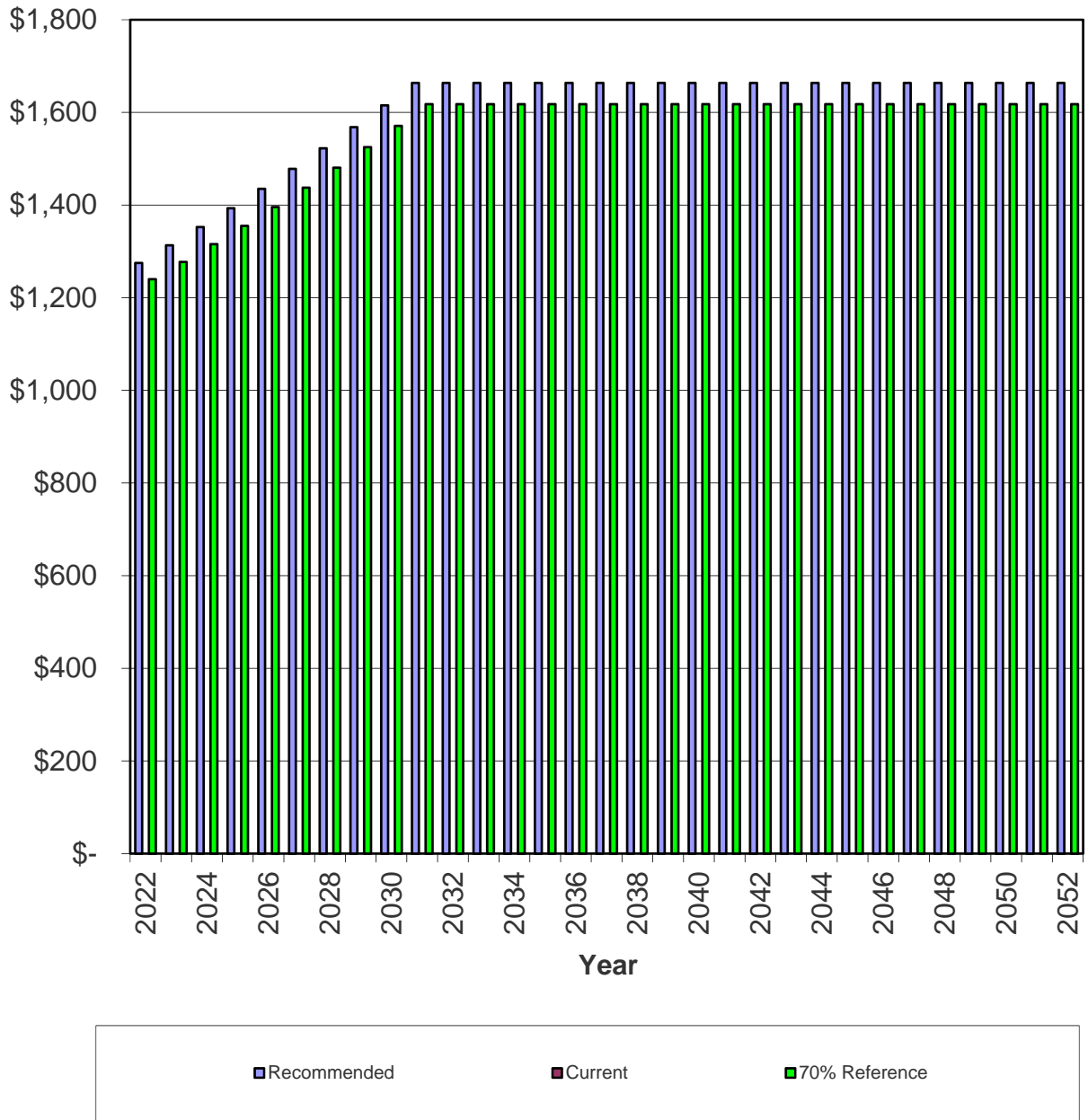
ID #	Component Name	Useful Life (yrs.)	Remaining Useful Life (yrs.)	Average Current Cost	Significance: (Curr Cost/UL)	
					As \$	As %
1812	Landscaping & Irrigation System - Ren	10	4	\$35,000	\$3,500	38%
1801	Bark - 2025+ - Partial Replace	1	4	\$2,750	\$2,750	30%
1008	Vinyl Fencing - Replace	30	18	\$45,000	\$1,500	16%
1802	Plant & Shrub - Partial Replace	1	0	\$1,050	\$1,050	11%
All Other	See Expanded Table For Breakdown				\$512	5%

## Yearly Summary

Year	Fully Funded Balance	Starting Reserve Balance	% Funded	Reserve Contributions	Interest Income	Reserve Expenses	Ending Reserve Balance
2022	\$98,797	\$28,100	28%	\$15,300	\$26	\$19,200	\$24,226
2023	\$89,121	\$24,226	27%	\$15,759	\$22	\$20,600	\$19,407
2024	\$77,732	\$19,407	25%	\$16,232	\$17	\$20,369	\$15,287
2025	\$66,254	\$15,287	23%	\$16,719	\$23	\$1,147	\$30,881
2026	\$77,540	\$30,881	40%	\$17,220	\$18	\$43,670	\$4,449
2027	\$45,681	\$4,449	10%	\$17,737	\$11	\$4,405	\$17,792
2028	\$53,633	\$17,792	33%	\$18,269	\$25	\$4,537	\$31,549
2029	\$62,020	\$31,549	51%	\$18,817	\$39	\$4,674	\$45,731
2030	\$70,863	\$45,731	65%	\$19,382	\$50	\$10,514	\$54,648
2031	\$74,309	\$54,648	74%	\$19,963	\$60	\$9,525	\$65,146
2032	\$79,242	\$65,146	82%	\$19,963	\$73	\$5,107	\$80,075
2033	\$89,248	\$80,075	90%	\$19,963	\$87	\$5,260	\$94,866
2034	\$99,784	\$94,866	95%	\$19,963	\$102	\$5,418	\$109,513
2035	\$110,872	\$109,513	99%	\$19,963	\$117	\$5,580	\$124,012
2036	\$122,535	\$124,012	101%	\$19,963	\$105	\$58,688	\$85,391
2037	\$80,269	\$85,391	106%	\$19,963	\$92	\$5,920	\$99,527
2038	\$91,522	\$99,527	109%	\$19,963	\$106	\$7,382	\$112,214
2039	\$102,055	\$112,214	110%	\$19,963	\$119	\$6,281	\$126,015
2040	\$114,500	\$126,015	110%	\$19,963	\$95	\$83,079	\$62,994
2041	\$48,692	\$62,994	129%	\$19,963	\$70	\$6,663	\$76,363
2042	\$60,107	\$76,363	127%	\$19,963	\$83	\$6,863	\$89,546
2043	\$72,164	\$89,546	124%	\$19,963	\$96	\$7,069	\$102,536
2044	\$84,890	\$102,536	121%	\$19,963	\$109	\$7,281	\$115,327
2045	\$98,314	\$115,327	117%	\$19,963	\$122	\$7,500	\$127,912
2046	\$112,468	\$127,912	114%	\$19,963	\$95	\$85,987	\$61,983
2047	\$46,772	\$61,983	133%	\$19,963	\$68	\$7,956	\$74,057
2048	\$60,061	\$74,057	123%	\$19,963	\$80	\$8,195	\$85,905
2049	\$74,106	\$85,905	116%	\$19,963	\$92	\$8,441	\$97,519
2050	\$88,939	\$97,519	110%	\$19,963	\$98	\$18,990	\$98,590
2051	\$93,992	\$98,590	105%	\$19,963	\$104	\$8,955	\$109,703

# Reserve Contributions - Graph

## Monthly Reserve Contributions



## Component Funding Information

ID	Component Name	UL	RUL	Quantity	Average Current Cost	Ideal Balance	Current Fund Balance	Monthly
801	Monument Signs - Refurbish	15	9	(2) Signs	\$3,500	\$1,400	\$0	\$31.95
1008	Vinyl Fencing - Replace	30	18	Approx 1,575 Linear ft.	\$45,000	\$18,000	\$0	\$205.39
1307	Bench - Replace	15	1	(1) Bench	\$800	\$747	\$747	\$7.30
1609	Street Light Fixtures - Replace	20	8	(5) Fixtures	\$4,500	\$2,700	\$0	\$30.81
1701	Irrigation System - 2022 - Updates	99	0	(1) System	\$7,050	\$7,050	\$7,050	\$0.00
1701	Irrigation System - 2023 - Updates	99	1	(1) System	\$7,050	\$6,979	\$6,979	\$0.00
1701	Irrigation System - 2024 - Updates	99	2	(1) System	\$7,050	\$6,908	\$0	\$0.00
1801	Bark - 2022 - Partial Replace	99	0	(1) Community	\$5,050	\$5,050	\$5,050	\$0.00
1801	Bark - 2023 - Partial Replace	99	1	(1) Community	\$5,050	\$4,999	\$1,175	\$0.00
1801	Bark - 2024 - Partial Replace	99	2	(1) Community	\$5,050	\$4,948	\$0	\$0.00
1801	Bark - 2025+ - Partial Replace	1	4	(1) Community	\$2,750	\$0	\$0	\$376.54
1802	Plant & Shrub - Partial Replace	1	0	(1) Community	\$1,050	\$1,050	\$1,050	\$143.77
1802	Tree - 2022 - Replacement	99	0	(1) Community	\$6,050	\$6,050	\$6,050	\$0.00
1802	Tree - 2023 - Replacement	99	1	(1) Community	\$6,050	\$5,989	\$0	\$0.00
1802	Tree - 2024 - Replacement	99	2	(1) Community	\$6,050	\$5,928	\$0	\$0.00
1812	Landscaping & Irrigation System - Renovate	10	4	Extensive Sq.ft.	\$35,000	\$21,000	\$0	\$479.24
					\$147,050	\$98,797	\$28,100	\$1,275

Current Fund Balance as a percentage of Ideal Balance:      28%



## Yearly Cash Flow

Year	2022	2023	2024	2025	2026
<b>Starting Balance</b>	\$28,100	\$24,226	\$19,407	\$15,287	\$30,881
<i>Reserve Income</i>	\$15,300	\$15,759	\$16,232	\$16,719	\$17,220
<i>Interest Earnings</i>	\$26	\$22	\$17	\$23	\$18
<i>Special Assessments</i>	\$0	\$0	\$0	\$0	\$0
<b>Funds Available</b>	\$43,426	\$40,007	\$35,656	\$32,029	\$48,119
<b>Reserve Expenditures</b>	\$19,200	\$20,600	\$20,369	\$1,147	\$43,670
<b>Ending Balance</b>	\$24,226	\$19,407	\$15,287	\$30,881	\$4,449

Year	2027	2028	2029	2030	2031
<b>Starting Balance</b>	\$4,449	\$17,792	\$31,549	\$45,731	\$54,648
<i>Reserve Income</i>	\$17,737	\$18,269	\$18,817	\$19,382	\$19,963
<i>Interest Earnings</i>	\$11	\$25	\$39	\$50	\$60
<i>Special Assessments</i>	\$0	\$0	\$0	\$0	\$0
<b>Funds Available</b>	\$22,197	\$36,086	\$50,404	\$65,162	\$74,671
<b>Reserve Expenditures</b>	\$4,405	\$4,537	\$4,674	\$10,514	\$9,525
<b>Ending Balance</b>	\$17,792	\$31,549	\$45,731	\$54,648	\$65,146

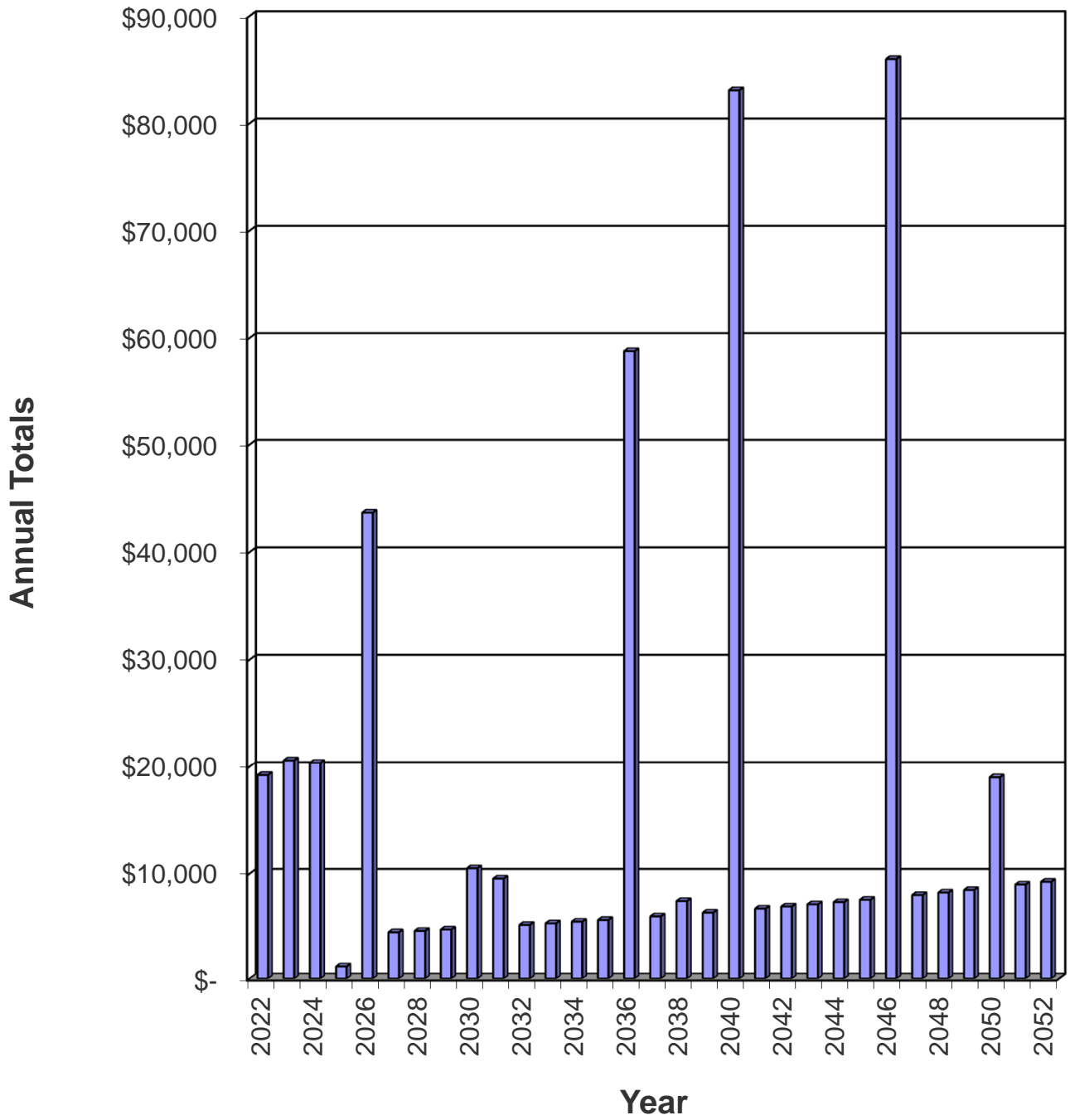
Year	2032	2033	2034	2035	2036
<b>Starting Balance</b>	\$65,146	\$80,075	\$94,866	\$109,513	\$124,012
<i>Reserve Income</i>	\$19,963	\$19,963	\$19,963	\$19,963	\$19,963
<i>Interest Earnings</i>	\$73	\$87	\$102	\$117	\$105
<i>Special Assessments</i>	\$0	\$0	\$0	\$0	\$0
<b>Funds Available</b>	\$85,182	\$100,126	\$114,931	\$129,593	\$144,080
<b>Reserve Expenditures</b>	\$5,107	\$5,260	\$5,418	\$5,580	\$58,688
<b>Ending Balance</b>	\$80,075	\$94,866	\$109,513	\$124,012	\$85,391

Year	2037	2038	2039	2040	2041
<b>Starting Balance</b>	\$85,391	\$99,527	\$112,214	\$126,015	\$62,994
<i>Reserve Income</i>	\$19,963	\$19,963	\$19,963	\$19,963	\$19,963
<i>Interest Earnings</i>	\$92	\$106	\$119	\$95	\$70
<i>Special Assessments</i>	\$0	\$0	\$0	\$0	\$0
<b>Funds Available</b>	\$105,447	\$119,596	\$132,296	\$146,073	\$83,027
<b>Reserve Expenditures</b>	\$5,920	\$7,382	\$6,281	\$83,079	\$6,663
<b>Ending Balance</b>	\$99,527	\$112,214	\$126,015	\$62,994	\$76,363

Year	2042	2043	2044	2045	2046
<b>Starting Balance</b>	\$76,363	\$89,546	\$102,536	\$115,327	\$127,912
<i>Reserve Income</i>	\$19,963	\$19,963	\$19,963	\$19,963	\$19,963
<i>Interest Earnings</i>	\$83	\$96	\$109	\$122	\$95
<i>Special Assessments</i>	\$0	\$0	\$0	\$0	\$0
<b>Funds Available</b>	\$96,409	\$109,605	\$122,608	\$135,412	\$147,970
<b>Reserve Expenditures</b>	\$6,863	\$7,069	\$7,281	\$7,500	\$85,987
<b>Ending Balance</b>	\$89,546	\$102,536	\$115,327	\$127,912	\$61,983

Year	2047	2048	2049	2050	2051
<b>Starting Balance</b>	\$61,983	\$74,057	\$85,905	\$97,519	\$98,590
<i>Reserve Income</i>	\$19,963	\$19,963	\$19,963	\$19,963	\$19,963
<i>Interest Earnings</i>	\$68	\$80	\$92	\$98	\$104
<i>Special Assessments</i>	\$0	\$0	\$0	\$0	\$0
<b>Funds Available</b>	\$82,014	\$94,100	\$105,960	\$117,580	\$118,658
<b>Reserve Expenditures</b>	\$7,956	\$8,195	\$8,441	\$18,990	\$8,955
<b>Ending Balance</b>	\$74,057	\$85,905	\$97,519	\$98,590	\$109,703

## Yearly Reserve Expenditures - Graph





## Projected Reserve Expenditures by Year

Year	ID #	Component Name	Projected Cost	Total Per Annum
2022	1701	Irrigation System - 2022 - Updates	\$7,050	
	1801	Bark - 2022 - Partial Replace	\$5,050	
	1802	Plant & Shrub - Partial Replace	\$1,050	
	1802	Tree - 2022 - Replacement	\$6,050	\$19,200
2023	1307	Bench - Replace	\$824	
	1701	Irrigation System - 2023 - Updates	\$7,262	
	1801	Bark - 2023 - Partial Replace	\$5,202	
	1802	Plant & Shrub - Partial Replace	\$1,082	
	1802	Tree - 2023 - Replacement	\$6,232	\$20,600
2024	1701	Irrigation System - 2024 - Updates	\$7,479	
	1801	Bark - 2024 - Partial Replace	\$5,358	
	1802	Plant & Shrub - Partial Replace	\$1,114	
	1802	Tree - 2024 - Replacement	\$6,418	\$20,369
2025	1802	Plant & Shrub - Partial Replace	\$1,147	\$1,147
2026	1801	Bark - 2025+ - Partial Replace	\$3,095	
	1802	Plant & Shrub - Partial Replace	\$1,182	
	1812	Landscaping & Irrigation System - Renovate	\$39,393	\$43,670
2027	1801	Bark - 2025+ - Partial Replace	\$3,188	
	1802	Plant & Shrub - Partial Replace	\$1,217	\$4,405
2028	1801	Bark - 2025+ - Partial Replace	\$3,284	
	1802	Plant & Shrub - Partial Replace	\$1,254	\$4,537
2029	1801	Bark - 2025+ - Partial Replace	\$3,382	
	1802	Plant & Shrub - Partial Replace	\$1,291	\$4,674
2030	1609	Street Light Fixtures - Replace	\$5,700	
	1801	Bark - 2025+ - Partial Replace	\$3,484	
	1802	Plant & Shrub - Partial Replace	\$1,330	\$10,514
2031	801	Monument Signs - Refurbish	\$4,567	
	1801	Bark - 2025+ - Partial Replace	\$3,588	
	1802	Plant & Shrub - Partial Replace	\$1,370	\$9,525
2032	1801	Bark - 2025+ - Partial Replace	\$3,696	
	1802	Plant & Shrub - Partial Replace	\$1,411	\$5,107
2033	1801	Bark - 2025+ - Partial Replace	\$3,807	
	1802	Plant & Shrub - Partial Replace	\$1,453	\$5,260
2034	1801	Bark - 2025+ - Partial Replace	\$3,921	
	1802	Plant & Shrub - Partial Replace	\$1,497	\$5,418
2035	1801	Bark - 2025+ - Partial Replace	\$4,038	
	1802	Plant & Shrub - Partial Replace	\$1,542	\$5,580
2036	1801	Bark - 2025+ - Partial Replace	\$4,160	
	1802	Plant & Shrub - Partial Replace	\$1,588	
	1812	Landscaping & Irrigation System - Renovate	\$52,941	\$58,688
2037	1801	Bark - 2025+ - Partial Replace	\$4,284	
	1802	Plant & Shrub - Partial Replace	\$1,636	\$5,920
2038	1307	Bench - Replace	\$1,284	
	1801	Bark - 2025+ - Partial Replace	\$4,413	

Year	Comp ID	Component Name	Projected Cost	Total Per Annum
	1802	Plant & Shrub - Partial Replace	\$1,685	\$7,382
2039	1801	Bark - 2025+ - Partial Replace	\$4,545	
	1802	Plant & Shrub - Partial Replace	\$1,735	\$6,281
2040	1008	Vinyl Fencing - Replace	\$76,609	
	1801	Bark - 2025+ - Partial Replace	\$4,682	
	1802	Plant & Shrub - Partial Replace	\$1,788	\$83,079
2041	1801	Bark - 2025+ - Partial Replace	\$4,822	
	1802	Plant & Shrub - Partial Replace	\$1,841	\$6,663
2042	1801	Bark - 2025+ - Partial Replace	\$4,967	
	1802	Plant & Shrub - Partial Replace	\$1,896	\$6,863
2043	1801	Bark - 2025+ - Partial Replace	\$5,116	
	1802	Plant & Shrub - Partial Replace	\$1,953	\$7,069
2044	1801	Bark - 2025+ - Partial Replace	\$5,269	
	1802	Plant & Shrub - Partial Replace	\$2,012	\$7,281
2045	1801	Bark - 2025+ - Partial Replace	\$5,427	
	1802	Plant & Shrub - Partial Replace	\$2,072	\$7,500
2046	801	Monument Signs - Refurbish	\$7,115	
	1801	Bark - 2025+ - Partial Replace	\$5,590	
	1802	Plant & Shrub - Partial Replace	\$2,134	
	1812	Landscaping & Irrigation System - Renovate	\$71,148	\$85,987
2047	1801	Bark - 2025+ - Partial Replace	\$5,758	
	1802	Plant & Shrub - Partial Replace	\$2,198	\$7,956
2048	1801	Bark - 2025+ - Partial Replace	\$5,931	
	1802	Plant & Shrub - Partial Replace	\$2,264	\$8,195
2049	1801	Bark - 2025+ - Partial Replace	\$6,109	
	1802	Plant & Shrub - Partial Replace	\$2,332	\$8,441
2050	1609	Street Light Fixtures - Replace	\$10,296	
	1801	Bark - 2025+ - Partial Replace	\$6,292	
	1802	Plant & Shrub - Partial Replace	\$2,402	\$18,990
2051	1801	Bark - 2025+ - Partial Replace	\$6,481	
	1802	Plant & Shrub - Partial Replace	\$2,474	\$8,955

## Glossary of Commonly Used Words And Phrases

(Provided by the National Reserve Study Standards of the Community Associations Institute)

**Cash Flow Method** – A method of developing a reserve funding plan where contributions to the reserve fund are designed to offset the variable annual expenditures from the reserve fund. Different reserve funding plans are tested against the anticipated schedule of reserve expenses until the desired funding goal is achieved.

**Component** – Also referred to as an “Asset.” Individual line items in the Reserve Study developed or updated in the physical analysis. These elements form the building blocks for the Reserve Study. Components typically are: 1) Association responsibility, 2) with limited useful life expectancies, 3) have predictable remaining life expectancies, 4) above a minimum threshold cost, and 5) required by local codes.

**Component Full Funding** – When the actual (or projected) cumulative reserve balance for all components is equal to the fully funded balance.

**Component Inventory** – The task of selecting and quantifying reserve components. This task can be accomplished through on-site visual observations, review of association design and organizational documents, a review of established association precedents, and discussion with appropriate association representatives.

**Deficit** – An actual (or projected reserve balance), which is less than the fully funded balance.

**Effective Age** – The difference between useful life and remaining useful life (UL - RUL).

**Financial Analysis** – The portion of the Reserve Study where current status of the reserves (measured as cash or percent funded) and a recommended reserve contribution rate (reserve funding plan) are derived, and the projected reserve income and expenses over time is presented. The financial analysis is one of the two parts of the Reserve Study.

**Fully Funded Balance** – An indicator against which the actual (or projected) reserve balance can be compared. The reserve balance that is in direct proportion to the fraction of life “used up” of the current repair or replacement cost of a reserve component. This number is calculated for each component, and then summed together for an association total.

$$\text{FFB} = \text{Current Cost} * \text{Effective Age} / \text{Useful Life}$$

**Fund Status** – The status of the reserve fund as compared to an established benchmark, such as percent funded.

**Funding Goals** – Independent of calculation methodology utilized, the following represent the basic categories of funding plan goals:

- *Baseline Funding*: Establishing a reserve-funding goal of keeping the reserve balance above zero.
- *Component Full Funding*: Setting a reserve funding goal of attaining and maintaining cumulative reserves at or near 100% funded.
- *Threshold Funding*: Establishing a reserve funding goal of keeping the reserve balance above a specified dollar or percent funded amount.

**Funding Plan** – An association’s plan to provide income to a reserve fund to offset anticipated expenditures from that fund.

**Funding Principles –**

- Sufficient funds when required
- Stable contributions through the year
- Evenly distributed contributions over the years
- Fiscally responsible

**GSF - Gross Square Feet**

**Life and Valuation Estimates** – The task of estimating useful life, remaining useful life, and repair or replacement costs for the reserve components.

**LF - Linear Feet**

**Percent Funded** – The ratio, at a particular point in time (typically the beginning of the fiscal year), of the actual (or projected) reserve balance to the ideal fund balance, expressed as a percentage.

**Physical Analysis** – The portion of the Reserve Study where the component evaluation, condition assessment, and life and valuation estimate tasks are performed. This represents one of the two parts of the Reserve Study.

**Remaining Useful Life (RUL)** – Also referred to as “remaining life” (RL). The estimated time, in years, that a reserve component can be expected to continue to serve its intended function. Projects anticipated to occur in the current fiscal year have a “0” remaining useful life.

**Replacement Cost** – The cost of replacing, repairing, or restoring a reserve component to its original functional condition. The current replacement cost would be the cost to replace, repair, or restore the component during that particular year.

**Reserve Balance** – Actual or projected funds as of a particular point in time (typically the beginning of the fiscal year) that the association has identified for use to defray the future repair or replacement of those major components that the association is obligated to maintain. Also known as “reserves,” “reserve accounts,” or “cash reserves.” In this report the reserve balance is based upon information provided and is not audited.

**Reserve Study** – A budget-planning tool, which identifies the current status of the reserve fund and a stable and equitable funding plan to offset the anticipated future major common area expenditures. The Reserve Study consists of two parts: The Physical Analysis and the Financial Analysis.

**Special Assessment** – An assessment levied on the members of an association in addition to regular assessments. Governing documents or local statutes often regulate special assessments.

**Surplus** – An actual (or projected) reserve balance that is greater than the fully funded balance.

**Useful Life (UL)** – Also known as “life expectancy.” The estimated time, in years, that a reserve component can be expected to serve its intended function if properly constructed and maintained in its present application of installation.